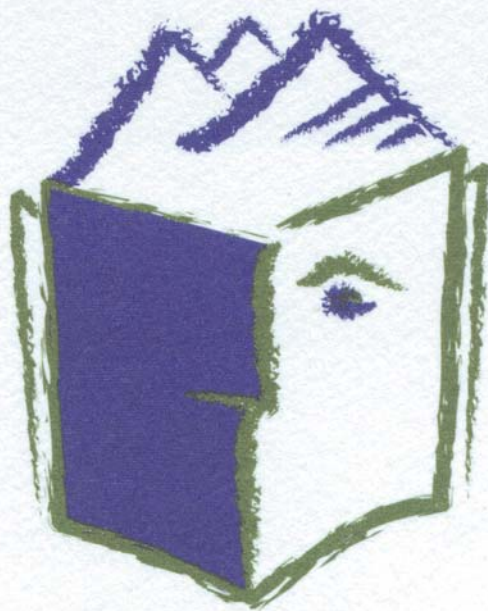


Montessori at Telluride Mountain School Handbook



Telluride Mountain School

LABORATE DURE...LUDITE DURE

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Telluride, Colorado 81435**

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GENERAL INFORMATION

Montessori at Telluride Mountain School

Telluride Montessori School is the preschool and kindergarten program for Telluride Mountain School, Telluride's independent school serving children from preschool through high school. The Montessori program provides traditional Montessori education and fulfills the mission of Telluride Mountain School.

History

Telluride Montessori School ("TMS") was established in 1995 by a small group of dedicated parents committed to providing Montessori education in Telluride. In 2002, we moved to our new location in the Mountain Village to accommodate a growing school population and more comprehensive programming. In January of 2004, we completed a formal merger with the Telluride Mountain School. The program currently serves approximately 40 students from almost three years of age through kindergarten.

School Mission

The Telluride Mountain School offers a program of challenging academics that promotes critical thinking, aesthetic expression and ethical behavior, while encompassing a commitment to community service, global citizenship and engagement with the natural world. The school culture embraces independence, personal responsibility, compassion, curiosity and joy.

Montessori Program Objectives

In designing early education that matches the school mission, we have developed a program that:

- Creates a specially prepared environment where children are free to learn
- Offers a complete collection of the finest quality, hands-on/minds-on learning materials
- Employs an certified teaching staff who demonstrate high standards and growth
- Provides children an excellent foundation for future learning in a rigorous academic setting
- Prepares children to respect individuals, different cultures and the natural world
- Builds a committed community that supports the school's mission

Notice of Nondiscriminatory Policy as to Students

The Telluride Montessori School admits students of any race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school administered programs.

Maria Montessori

Dr. Maria Montessori (1870-1952) was Italy's first female M.D. whose lifelong, world-wide study of children and advocacy for their needs led to historic advances in education. The "Casa de Bambini" or Children's Houses she established were based on her appreciation of the importance of the child's own activity in education. Through her deep respect for children and her outstanding skills of observation, she originated child-

centered education. Today, many of the practices and principles of Montessori education have been co-opted into conventional “best practices.”

The Telluride Montessori Approach

At the Telluride Montessori School, we offer a supportive early learning program for children of three to six years. Our beautiful classrooms are filled with an extensive collection of the finest hands-on/minds-on learning materials, and our teachers are certified Montessori educators who love working with children and demonstrate the highest standards of personal and professional growth. Inspiring an early love of learning, our teachers assist young children to learn to care for themselves, others and their environment in a manner that builds core values, including respect, love of learning, responsibility and integrity. We encourage you to visit and observe our school as we embody the values and principles outlined in our mission, values and objectives.

Governance

Telluride Mountain School is governed by a board of directors:

Ernie Patterson	Grace Engbring	Carl Hobert	Anne Brown
Corey Fortenberry	Debbie Stoltzner	Evie Bardeen	Seth Cagin

Administration

The Montessori Director, Karen Walker, is responsible for the day to day operation of the school and the oversight of the programs, facility and staff. She may be reached at the school office at 728-3324. Paula MacMillan is responsible for tuition billing, bookkeeping and other financial aspects of the school. She may be reached at her home office at 728-4650. Please feel free to contact these individuals.

Faculty

TMS is very proud of its faculty members. The current teaching staff, in addition to holding a bachelor’s degree, received their training from either the Association Montessori International (AMI) or the American Montessori Society (AMS) and are certified to work with children in the Montessori program. The faculty is comprised of knowledgeable professionals who are dedicated to nurturing awareness, respect, responsibility, independence, and achievement in the children. Assistants in the classroom hold bachelor’s degrees and undergo in-service training to work in the Montessori. In addition to the above, faculty members may also have additional qualifications, such as a teaching certificate or an advanced degree.

PROGRAMS

School Programs Offered at TMS

We offer programs for children from three through six years of age during the school year (September to June. During the school year, we observe holidays on a calendar similar to those of the local schools.) We offer a four or five-day program for preschoolers and a five-day program for children turning five by October 1 of the current school year.

Primary Program

Our Primary Program for children aged three through six operates from 8:50 to 1:00 each day, and includes group activities, time to work independently or in small groups with the Montessori materials, lunch and outdoor play time. Drop off is between 8:40 and 8:50. Our primary program is offered five days a week, and parents may choose either a four or a five-day program. Children who will turn five by October 1 attend a five-day program.

The Primary Program is a three-year program and provides the greatest benefit to those who complete the entire cycle, including the year from age five to six. Occasionally, children are accepted into the Montessori when they are four or even five, particularly when the family indicates an intention to continue with Mountain School programs. These children still benefit from the program, but not always to the degree of those who have attended the entire program.

The Kindergarten Year at Telluride Montessori School

The kindergarten year is an integral and vital part of the program, and families entering the program indicating that they intend to attend kindergarten with TMS receive priority in admissions. We strongly believe in the importance of completing the Montessori cycle, and offer challenging work for children from five through six years of age that supports their early academic and social learning in a developmentally appropriate setting. Children who are of an age eligible to enter kindergarten in the local schools (currently five by October 1) are also eligible for the kindergarten year at TMS.

Enrichment Program

The Enrichment Program for 3 and 4 year olds offers additional time in the classroom setting, the chance to play with friends, have quiet time, and sample from rotating offerings that include art, movement, cooking, yoga, puppetry, crafts and other selections in a relaxed, small group setting. Parents are invited to volunteer to help with after school activities. We value your skills and appreciate your interest in helping in the classroom during this part of the day!

Extended Day Program

The Extended Day Program is for 5 and 6 year olds ready for a longer school day. In addition to participating in the arts and cultural activities of the Enrichment Program, 5 and 6 year olds enjoy a time reserved for advanced lessons. Children who are almost 5 may be accepted into the Extended Day Program upon teacher recommendation.

Special Classes

TMS occasionally offers classes where we take advantage of the skills of specialists. These classes are optional and may be at the parent's expense. Classes may include such offerings as music, drama, dance and skiing.

Financial Aid

Financial Aid is available for those who qualify. The school sponsors a Financial Aid Program, funded by grants and contributions and makes awards to families in the TMS community. The purpose of the financial aid program is to 1) maintain families who have demonstrated a commitment to the school and 2) promote socio-economic diversity in the TMS community. Financial aid awards are based on demonstrated need. Interested families must submit a Parents' Financial Statement to School and Student Service for Financial Aid. Awards are based on the recommendation of SSS. Applications are available at the school office, or you may apply online.

ADMISSIONS & ENROLLMENT

Ages

We generally accept children who are 3 years old in our Primary Program; children who are within a few months of 3 may also be accepted on a space available basis and provided the child is ready for school. Parents must recognize that early admission to the program will not speed up their child's development, and children who are not yet 3 will spend four rather than three years in the Montessori program and progress to first grade along with their peers.

Toileting

Generally, children approaching three years of age should be using the toilet, and we do not permit diapers in the Primary Program. Children are welcome to attend if they are working on toilet training and wearing underpants. Parents must provide clean changes of clothing and extra sets of underpants. We are confident in the three year old's ability to use the toilet and are happy to assist with toilet training in our classrooms.

Application and Admission

Please contact the school for an application packet. Parents of children applying to the school should first observe a classroom. Make an appointment with the school administrator or a teacher, and plan to observe without your child. There is a \$50 non-refundable registration fee levied during the application process.

During the spring before each new school year, the school's administration will determine how many of the existing students will be offered a re-enrollment contract and will be attending. Then children from the application pool will be considered for admission. We mail admissions decisions during the third week of April indicating if your child has been accepted, declined admission or placed into a waiting pool. Please do not contact the school or admissions personnel regarding the status of your application. Admissions decisions are final.

Some of the criteria that may be used for admissions are a balance of age and sex in the classroom, family interview, diversity of community and fit of the family and child into the school community.

Enrollment Deposit A non-refundable \$500 enrollment deposit is required by May 1. All deposits must be accompanied by a signed Enrollment Contract included in the enrollment packet. Deposits should be mailed so we can rely on the postmark to establish that the deadline has been met. For returning students the enrollment deposit will be rolled over to the following school year.

Commencing with deposits received for the 2004-2005 school year, the deposit may only be applied against the final tuition bill of the 5 to 6 year, and will not be refunded for voluntary withdrawal of the student under any circumstance. For students with deposits received for school years prior to 2004-2005, the \$300 deposit will be applied to the May

tuition in the child's final year of attendance. The deposit will not be refunded if the child is voluntarily withdrawn without completing the enrollment contract.

Enrollment Contract

With the Enrollment Contract, parents assure the school that they understand TMS accepts children who intend to stay for more than one year and who plan to attend kindergarten at the school. It also promises that the child will attend the full year and assures that tuition for the full year will be paid, even if the child is taken out of school voluntarily for lengths of time.

ADMISSIONS DATES

- September – school begins the Tuesday after Labor Day weekend.
- November – applications are sent out to prospective new students
- February 15 – current students sign up for the following school year.
- March 15 – completed applications are due from prospective new students for September enrollment.
- April 15 to 22 – notifications of admissions decisions are mailed
- May 1 the following year's deposit is due from new students.

Withdrawal of Child

For students enrolled for the first time at TMS there is a 6-week grace period after initial enrollment during which your child may be withdrawn from the school without any additional payment beyond the non-refundable enrollment deposit and any tuition due for the period of actual enrollment. Should you wish to withdraw your child at any time, written notification is required. Should you withdraw your child after the 6-week grace period then you are responsible for tuition for the full school year.

Throughout the year, we reserve the right to ask you to withdraw your child if: (1) you do not pay your tuition bill; (2) in our judgment, we lack the special resources to serve a special need of your child properly; (3) we do not receive your cooperation in dealing with a problem concerning your child; (4) you do not provide the school with immunization documents; (5) you do not provide the school with other required forms. In the event that TMS elects to withdraw services for any of the above reasons, the administration will notify the parents in writing.

Tuition and Late Fees

Tuition may be paid annually, semi-annually or monthly over a ten month period. The Monthly tuition payments are due the first day of every month commencing on August 1st and ending May 1st. Please note that the August payment represents one tenth of the annual tuition and does not reflect attendance in August.

Tuition may be prorated for families admitted during the school year, provided that a place is not held that would otherwise be filled by a student with a year long contract.

A late fee of \$10 will be added to unpaid balances when they are more than 10 days late. A charge of 1-1/2% per month (18% per year) will be added to accounts 30 days overdue. A charge of \$5 a month on monthly accounts covers the expenses of billing.

After the 10th of the second month of tuition delinquency, a letter must be submitted by the family in question to the board outlining a payment plan. If a family has not paid or contacted the board in writing for two full months, the child may not attend school, and the school will notify the family in writing that it has withdrawn services. A record of late tuition may affect future enrollment.

If your child misses school, you must still pay tuition.

Visiting Children

Occasionally, we welcome children into our classroom on a short-term basis when they are alumni or have Montessori experience. These children attend without an Enrollment Contract. This arrangement is offered provided the visiting child does not displace a child with a year long commitment to the school, attends a regular four or five day program, is current with tuition payments, has the approval of the teacher and the administrator, and abides by all the usual school Policies and Procedures. Families with visiting children will be billed in advance on a prorated basis for the projected period of their enrollment.

PARENT SUPPORT

Volunteers

TMS is dependent upon your volunteer support. Parents are asked to assist with various tasks which are important to the operation of the school. Please volunteer for one of these jobs. If you have a special interest or skill to share with the school then speak with the administrator. We welcome your participation and thank you in advance for your help.

Parent Responsibility

We expect our parents to uphold the mission of the school. In addition to supporting the school through tuition payments, parents may expect to:

- make voluntary donations to our Annual Fund and participate in fundraising efforts
- attend twice annual parent teacher conferences
- attend a back to school meeting
- observe twice annually in the classroom
- attend occasional all-school events or celebrations
- participate in occasional parent education events
- promptly read all school correspondence

Fundraising & The Annual Fund

TMS is a 501 (c) (3) non profit corporation. Fundraising events take place throughout the year. Donations beyond tuition are tax deductible, greatly needed and sincerely appreciated. Tuitions cover just over half of the cost of our program.

TMS has an annual giving program that is an important part of the school's continued operation. Every school family, faculty, and staff member will be asked to donate to the Annual Fund on a level that matches their means and values.

THE CLASSROOMS

Our Classrooms and Teachers

Our school is located at 622 Mountain Village Blvd. in the Westermere Building in the Mountain Village. Our beautiful facility offers spacious, bright classrooms specifically designed as Montessori environments.

By filling our space with enticing Montessori materials, we provide children with a highly enriched environment in which they choose the direction and pace of their early education. There is always a certified Montessori teacher present during class time, accompanied by an assistant when classroom numbers require it per state regulations. The teacher is trained to observe each child's development and introduces new materials as the child becomes ready to absorb them. Instead of being taught all at once in a group by a teacher in the front of the room, children learn from the self-correcting Montessori materials that have been presented by the teacher. Since the classroom is multi-aged, they also learn by watching more experienced children. Later, they reinforce what they know by showing others the materials they are familiar with. The teacher is continually introducing more challenging work as well. We have materials that can satisfy even the most precocious six year old.

Lunch and Snack

Our parents are asked to provide a nutritious lunch daily for their students. Students will be instructed to take uneaten food home, instead of throwing it away. This will help you determine how much your child is eating at lunch time. Please, do not send:

- junk food,
- highly packaged foods such as Lunchables or Gogurts
- candy or gum
- lunchboxes with commercial motifs (such as characters from a popular movie).

Also, please keep waste to a minimum with reusable containers.

Parents provide snack ingredients to their child's classroom on a rotating basis. A teacher or parent volunteer will provide a shopping list, and a teacher prepares a snack for the class daily. Snack is available for the duration of the morning (except during the last half hour before lunch) and a second snack is offered during the afternoon session.

Field Trips

On occasions when a field trip is appropriate, the following guidelines apply:

- Parents or guardians will be notified at least 2 days in advance of any field trip.
- Parents or guardians must have a signed Field Trip Authorization Form on file.
- An accurate itinerary will be posted at the school.
- A list of all children and staff on a field trip will be kept at the school.
- Adult-child ratio of 1:6 (1 adult with 6 children)
- At no time will there be fewer than 2 adults accompanying a group of children leaving the school.
- Children will be actively supervised at all times.
- No child will be in a public restroom without an adult supervising.
- No field trip will take place using private vehicles.
- A buddy system will be used. Each child will be paired with a partner and coached on being responsible to and for others.
- All children will walk together as a group in pairs with adults in the lead the middle and at the rear of the group. The group will stop together at street crossings and proceed safely. An adult will be positioned in the center of the street to hold traffic while all children cross.
- The staff will have with them on a field trip the Emergency Contact and Emergency Medical Care Authorization information for each child.
- Staff will take a first aid kit in a portable carrying case.

Parents must provide their own transportation to and from the school.

In the event of a late arrival on the day of an outing, we do not offer care at the school and the parent will have to make another arrangement.

Visitation and Observation

You are welcome to visit. Our environment is unique, and it is wonderful to watch the children learning in a space made just for them. Please make arrangements with the administrator or teacher. All visitors to the school must sign-in.

Formal observations are scheduled two times each school year in the spring and fall. You will be asked to schedule a specific time for your observation.

Arrival

Children should arrive at the school five to ten minutes before class begins. Please be on time! Our days are short and the learning time is valuable. An uninterrupted three-hour work cycle is important to the Montessori approach. Parents are requested not to bring children into the middle of a school session and to schedule extracurricular activities around school time whenever possible. Speak to the teacher or administrator if you have a situation that requires special scheduling.

Dismissal

There is a grace period of ten minutes after the scheduled pick up time. After that, there will be an extra charge of \$1 per minute added to your bill with the date noted. Staff will continue to supervise children until they are picked up. In the event that a parent does not

arrive to pick up a child, the school personnel will attempt to contact the parents, guardians or emergency contacts to arrange to gather the child. In the event that no one can be located over the period of an hour, the school personnel will release the child to the custody the San Miguel Sheriff's Department.

STUDENT INFORMATION

Assessment of Student Progress

Teachers keep a record of each student's progress. Parent and teacher conferences are held in the late fall and in the spring, and written reports are mailed at the conclusion of the school year. Informal conferences may be held at your request. Please call to our attention any area of development you feel is important so that we may help your child grow.

Occasionally, a teacher may feel that outside professional assessment is necessary to assist in the evaluation of a student who is experiencing difficulty in the classroom.

Learning or Behavioral Referral Policy

Occasionally, our teachers encounter a suspected learning or behavioral difficulty. The Telluride Montessori School reserves the right to require the parents to seek appropriate educational or psychological testing to help determine the nature and scope of the child's difficulty. Based on test results and professional advice, the child's parents, teachers, and the consulting professional will determine, what, if any, changes will be made in the child's educational program or if outside support is necessary. In some cases, the teachers and administration of the school may determine that the Telluride Montessori School does not have the necessary resources to offer.

Repeating a Level

Because the Montessori classroom is a multi-age classroom, children will not be held back or asked to repeat a level. At the end of kindergarten, if the parents feel that a child is not ready to progress to first grade, the child's parents, teacher and school administrator will meet to determine the optimal placement for the child.

Special Needs Children

Montessori can be a wonderful setting for children with special needs, and we will accommodate those children whom we are capable of serving in our classroom. We do not, however, offer special services for children with exceptional needs, and our teachers do not have training in special education. We urge parents, professional consultants and support staff to work together with our teachers to determine if the Telluride Montessori School is the optimal placement.

Student Forms

Each student is required to have a current school year Health Form, Emergency & Child Release Form, Immunization Form, and Student/Parent Information Form for the

student's files. Forms are part of the enrollment process and are for the safety and well being of all TMS students. ***The forms must be submitted within 30 days of enrollment.*** If these forms are not received within 30 days, the student will not be allowed to attend school until the forms are submitted. You must notify the office immediately if there is a change in your address, home phone number, or daytime emergency phone number.

The Health and Safety of Your Child & Immunization Exemption

Your child's health is a matter of major importance to all of us. Upon enrollment a Health Form, which is a statement of the child's current health status, must be completed and signed by a health care professional within the last 12 months. Information and instruction on the care of each child who has an identified health condition or development concern, such as seizures, asthma, diabetes, allergies, heart or respiratory conditions and physical disabilities must be provided by the parents and health care provider.

We also require that the child have certain standard immunizations and a current immunization record must be on file at the school regarding all immunizations a child has had, including the dates that each immunization was given. Immunizations must be recorded on the Certificate of Immunization supplied by the Colorado Department of Public Health and Environment (CDPHE) or certificate approved by the CDPHE. Tracking of immunizations is done in accordance with state regulations.

If immunizations are not given due to medical, personal or religious reasons, the appropriate exemption found on the back of the Certificate of Immunization must be signed and dated. Parents of a child who is not immunized must be aware that the risk of spread of preventable disease exists.

Your child may be sent home if any symptoms of illness appear during the day. In such cases, your child will be isolated from the others and you will be contacted.

Keep Your Child Home If He or She:

- Has a cold.
- Has heavy nasal discharge.
- Has a constant cough.
- Is sneezing.
- Has a fever of 99 degrees or more or has had one during the previous 24-hour period.
- Has been taking antibiotics for less than 3 days.
- Is fussy, cranky, and generally out of sorts.
- Is just tired and cannot participate fully in school activities. *Rest at such times may prevent the development of serious illness.*
- Has symptoms of a possible communicable disease. *Please notify the school at once if the child does have a communicable disease.*
- Has diarrhea, is vomiting (2 or more episodes during past 24- hour period), chicken pox, pink eye (conjunctivitis), headlice, strep throat, hepatitis A, herpes, impetigo, scabies, roseola, RSV (respiratory syncytial virus), upper respiratory complications, vaccine preventable diseases.

Frequent and thorough hand washing is important in keeping our school environment clean and our students healthy. Your child will be asked to wash his/her hands during the school day.

In case of accidental injury we will make an immediate attempt to contact a parent. If we can not reach you, we will call the child's physician. If necessary, we will also call an ambulance or paramedics. Until the arrival of a parent, the physician, and ambulance, or paramedics, the director or an assistant will be in charge and make all decisions about the care of the child. You will be expected to assume responsibility for any resulting expense. The school will maintain a parents' signed Emergency Information form. It is to your child's benefit that you keep the school up-to-date on phone numbers, emergency numbers, and other pertinent information.

Because the avoidance of fatigue is important to your child's well-being, please call for your child on time.

Medications cannot be administered at school. Since school sessions are only four hours long, we ask that you give any needed medications before or after school. School personnel will apply sunscreen only with written permission.

Absences

All absences must be called into the office (728-3324) by 9:00 am. It is important for the school to know if your child is ill, if the illness is communicable, if your child is taking a day off, or if your child is on vacation.

Discipline

When discipline is necessary, we use measures that show love and kindness but also firmness and consistency. We attempt to help children gain the confidence and knowledge they need in order to develop self-control. We do not allow children to hurt themselves or others or to destroy property. We do not use physical punishment or language intended to hurt children's feelings. Rather, we try to resolve conflicts respectfully in a positive, cooperative way.

Cases of Suspected Child Abuse

In compliance with the laws of the State of Colorado, all TMS staff members have a legal and moral obligation to report suspected child abuse. All cases of suspected abuse shall be brought to the attention of the administrator and reported to San Miguel County Department of Social Services at 728-4411.

MISCELLANEOUS

Vacations and Change of Environment

If for any reason there is a change occurring at home, please tell us. We need to know about illness of other family members, deaths of pets or relatives, mom or dad off on a business trip, etc. These changes can affect how your child will behave on a particular

day. We need to be aware so that we can give the support your child may need. Please let us know in advance of family trips. When children are not present we miss them and the other children ask.

Clothing and Children's Items

It is most important that your child can manipulate his or her own clothing. Please allow children to dress in clothing of their own choosing, but avoiding costumes and clothing with motifs of mass commercial appeal. Simple, easy to handle clothing is the best. Please keep a set of extra clothes at the school, and LABEL EVERYTHING. If your child is potty training be sure to always provide extra pairs of underwear. In the winter, children need boots, snowsuits, hats and mittens every day. In the classroom children should wear indoor shoes, slippers or something similar. At school, children keep their possessions in an individual cubby.

Toys

We do not allow toys from home. Exceptions are security objects, books and, on a schedule made out for the whole class, educational things for sharing. Toys replicating weapons are not permitted. We have an environment filled with enriching activities and materials, which are enough to keep the children during the school day.

Birthdays and Holidays

We love to celebrate! If your child wants to share his/her birthday or half birthday at school, we would be most delighted. Please speak to the teacher, and we will plan together. The birthday child may bring a nutritious snack to school to share, or a special book or show and tell item.

Please be sensitive to children's feelings when planning birthday celebrations. Avoid hurting feelings by mailing invitations unless you plan to invite the entire class; then, parent folders may be used to distribute invitations. If your child chooses not to include everyone in his or her class try to schedule the party for a weekend and arrange for presents to be dropped off at the party location.

We celebrate traditions old and new, embracing our varied cultures and upbringing.

Television

The Telluride Montessori School does not use a television or present videos as part of its educational program for children.

Evacuations & Emergencies

Teachers will conduct regular fire and emergency evacuation drills. In the event of a real emergency, including a lost child, school personnel will contact parents and emergency dispatch for immediate assistance.

Student Security

As required by the State Rules Regulating Child Care Centers parents or guardians must sign-in/sign-out their child daily using the appropriate form. Children will be released only to parents, guardians or others listed on the Child Release form as permitted by the parent to pick a child up. In the event that someone other than those listed is picking the child up, parents must notify the teacher in person. School personnel will not release children to anyone else. We will notify you immediately in the event that someone other than an approved person attempts to pick up your child.

Complaints and Compliments

Complaints or concerns regarding your child may be addressed to the teachers or the administrator. If you wish a formal response, please submit your concerns in writing. We also welcome compliments! To file a formal complaint about licensed child care, write the Department of Human Services, Div. of Child Care, 1575 Sherman St. 1st fl, Denver, CO 80203-1714; 303-866-5958 or 970-259-5465.

COMMUNICATIONS

Thank you for sharing your children with us. We strive to provide the best environment possible for your child. We acknowledge how difficult it is at times to be a parent and wish to support you in any way we can. Please keep communication open and flowing. The staff at TMS is always available to talk about your child's needs. Let us hear from you. We want to know your thoughts, concerns and ideas.

Friday Letter

You will receive letters from the school most weeks with information about school events, reminders about school policies and procedures and information on practice and principles of the educational program at Telluride Montessori.

Parent Education

Parent education events are scheduled during the year to provide parents with an overview of Montessori education and other matters of child development and general interest. In addition, we offer a lending library of educational materials for parents to use.

Parent and Faculty/Staff File Folders

A file folder is issued to each family and staff member for communications between parents, faculty, and staff. Please check your file folder every day for information of importance to your family.

Communication Boards

There is a Communication Board located near the entrances to the classrooms, displaying important school related information. Please check the board periodically.

Phone Trees

Occasionally, we will ask parents to participate in a phone tree to disseminate current information about unexpected changes in schedules or other last minute information.